



AGENDA



BOARD OF FIRE COMMISSIONER'S MEETING, NOVEMBER 14, 2025

REGULAR BOFC MEETING 9:00 a.m.

FIRE ADMINISTRATION BUILDING 105 2nd AVENUE, S.E., NAPA VINE, WA

COMMISSIONERS: SAM PATRICK, SANDRA WHITE, MIKE GOODWILLIE CHIEF GREGG PETERSON; SECRETARY CARMEN UNDERDAHL

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF THE MINUTES
 - a) 1ST REGULAR BOFC MEETING OF OCTOBER 10, 2025
 - b) SPECIAL MEETING RESPONSE TO ANNEXATION LETTER OF OCTOBER 17, 2025
 - c) 2ND REGULAR BOFC PROJECTS MEETING OF OCTOBER 27, 2025
 - d) SPECIAL MEETING TO EXPEND FUNDS & FUND TRANSFER NOVEMBER 3, 2025
- 5) COMMUNICATIONS/CORRESPONDENCE
- 6) CONSENT AGENDA: SECRETARY FINANCIAL REPORT
 - i) **MONTHLY FINANCIAL REPORT APPROVAL OF ACCOUNTS PAYABLE & PAYROLL**
NOVEMBER EXPENDITURES:

ACCTS PAYABLE	\$	TBD
PAYROLL	\$	TBD
TOTAL	\$	

OCTOBER ENDING FUND BALANCES:

GENERAL FUND	\$	1,689,350.31
EMS FUND	\$	1,367,944.56
CAP PROJECTS	\$	338,962.79
COLUMBIA BANK	\$	175,919.89
TOTAL	\$	3,572,177.55
 - ii) **NOVEMBER FUND TRANSFER APPROVALS:**
 - (a) TO COLUMBIA BANK-AP & PAYROLL:

GEN FUND	\$	TBD
EMS FUND	\$	TBD
TOTAL	\$	
 - (b) TO CAPITAL PROJECTS FUND TRANSFER:

GEN FUND	\$	8,500.00
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- 7) OLD BUSINESS
 - a) FIRST DUE/ESO EXIT
 - b) PUBLIC OUTREACH
 - c) EMS EQUIPMENT REPAIR OF COT
 - d) UNFINISHED BUSINESS OF FORMER CHIEF
- 8) NEW BUSINESS
 - a) JOB DESCRIPTIONS PPG 2430.5 CAPTAIN, PPG 2430.7 FF/MEDIC & PPG 2430.8 FF/EMT TABLED FROM 10/27 MEETING-NOT APPROVED BY UNION)
 - b) OVERTIME FOR CAREER STAFF TRAINING OFFICERS (TABLED FROM 10/27 MEETING)
 - c) OFFICE FINANCIAL MANAGER HIRING PROCESS
 - d) LC MPD CONTRACT
 - e) LC IT CONTRACT
- 9) STATION PROJECTS
 - a) STATION 5-1 CONSTRUCTION PROJECT
 - b) STATION 5-2 UPDATE & PLANNING
- 10) CITY OF CHEHALIS ANNEXATION UPDATE
- 11) COMMISSIONER'S REPORTS
- 12) PUBLIC COMMENT
- 13) ADJOURNMENT